



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : PHILCOPY CORPORATION
 Address : 793 J.P., Rizal Street, Poblacion, Makati City

P.O. No. : 23-05-0235
 Date : 29 MAY 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office -
 Date of Delivery :-

Delivery Term : 30 Calendar Days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	UNITS	2	Digital Copier,,, KYOCERA DIGITAL COPIER TASKALFA 4012I Digital copier which is capable of color scanning, printing and fax Printing Method: laser or equivalent, capable of optimizing the capability of this multifunction Peripheral for cost-effective operations With engine speed of at least 40 pages for A4, 21 pages per minutes for A3 Capable of loading paper sizes from A6R to A3 Resolution of at least 600x600 dpi (scan/copy), with a provision for higher resolution up to 1200x1200 dpi Memory of at least 8GB RAM, with provisions of 8GB SSD and standard 320GB HDD Paper capacity of at least two 500 sheets universal cassette and 100-sheet multi-purpose tray Supports several copy functionalities such as scan and copy, page numbering, interrupt copy, automatic cassette change, skip blank page and other functionalities Supports several scanning output transfer functionalities such as direct-to-email, to network TWAIN scanning, etc. Supports USB 2.0 (Hi-Speed), LAN and Wifi and other interfaces Must be supported by up to the latest versions of Windows OS and Mac OS With at least 1 year of parts replacement or up to 600,000 duty cycles (print, scan, copy) whichever ever comes first With at least 1 year warranty on accessories The installation and end-user training will be taken care of by the supplier The supplier will provide training on the proper use of the unit to end-user For the use of Human Resource Development Office for the use of Human Resource Development Office	395,000.00	790,000.00

Control No. **4442**

GRAND TOTAL :

Php 790,000.00

Total Amount in Words *Seven Hundred Ninety Thousand Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

Very truly yours,

ROLANDO B. CRUZ

(Signature over printed name of Supplier)

6-7-23
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

ELVIRA R. FLORES

(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : 790,000.00

OBR No. : 100-2023-04

0921-1036



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
			<p>With repair service for at least (2) years and if the unit required prolonged service, the supplier shall install a backup unit.</p> <p>SEE ATTACHED TERMS OF REFERENCE</p> <p>* Purchase order shall cover all items found in the Request for Quotation and Terms of reference. ***** Nothing Follows *****</p>		
For the use of Human Resource Development Office for the use of Human Resource Development Office					

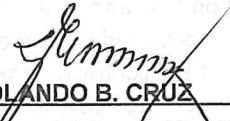
Control No. **4442** GRAND TOTAL : **Php 790,000.00**

Total Amount in Words *Seven Hundred Ninety Thousand Pesos Only.*


In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

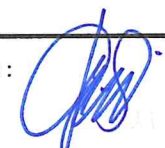
Very truly yours,

Conforme :


ROLANDO B. CRUZ
 (Signature over printed name of Supplier)
6-2-23
 Date


VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

ELVIRA R. FLORES
 (Authorized Official)

Funds Available :

JUVY A. CUENCO
 Chief Accountant

Amount @ 790,000.-
 OBR No. : 100-5023-04
0321-1032